

POLICE SERGEANT

Position Information

Full-time, permanent (probationary) position. This vacancy will create a list for future Sergeant vacancies.

Salary Range

\$5,006 - \$6,893 mo. Commensurate with knowledge, skills, and experience.

Responsibilities

Responsible for suggesting best course of action, deploying personnel, equipment and other resources, and acting in accordance with department policies, orders and procedures. Accountable for fiscal prudence, representation of the department both within and outside the agency, and the evaluation, training, development and discipline of employees. Provide direct supervision for one or more sworn and/or non-sworn employees. Plan, assign, coordinate, inspect and supervise assigned staff on a shift, task force or unit on a regular basis. Provide on-the-job training, development and evaluation to assigned staff. Develop, implement and enforce campus and department policies, procedures, and regulations within the assigned area of responsibility. Perform complaint and internal investigations and to participate in the recruiting and hiring process. Assume command in the absence of the superior officer and assist in administrative duties. Act as team leader on a particular investigation task force or project.

Knowledge, Skills & Abilities

Ability to establish and maintain effective working relationships, interact with all members of the campus community and general public, maintain a calm, courteous and professional manner when dealing with difficult situations and with individuals and groups. Must possess a strong commitment to professional ethics and integrity. Ability and willingness to work in an environment rich in diversity containing a variety of ethnic cultures, religions and lifestyles. Ability to independently respond and act quickly, accurately evaluates information and situations, and make appropriate decisions in routine, non-routine and emergency situations. Ability to provide clear and concise verbal directions quickly and accurately. Comprehensive knowledge of current criminal codes and laws, current law enforcement methods, effective investigative techniques and procedures. Ability to accurately interpret written policies and follows verbal and written instructions, and transfer information when necessary. Ability to accurately evaluate, provide effective leadership and direction to assigned personnel. Ability to maintain the confidentiality of sensitive information.

Experience and Education

Candidates must possess a CA Police Officers Standards and Training (P.O.S.T.) Basic Professional Certificate and three or more years of active law enforcement experience as a sworn police officer.

PREFERRED QUALIFICATIONS:

Graduation from a certified CA POST Supervisors training course and at least five (5) years of experience as a sworn peace officer in California, or have at least three (3) years of experience as a sworn peace officer at a CSU or UC Police Department, or currently employed as a CSU Sergeant at another campus preferred. Possession of a CA POST Intermediate or higher Professional Certificate and be eligible to receive a CA POST Supervisory certificate within two years of employment preferred. CA POST certified and experienced Field Training Officer preferred. Excellent supervisory and administrative skills, including knowledge of labor law, civil and other liability issues, organizational behavior, motivation, evaluation and disciplinary action preferred.

Specialized Requirements

Must be available for on-call assignments, able to report for work or work past scheduled shift, to work overtime on short or no notice, to work all shifts, to work rotating shifts, and to work weekends and holidays. Must have access to reliable transportation. Working knowledge of modern policing issues, philosophies, practices and trends applied within the University environment. Ability to use computer devices and programs and other modern law enforcement technologies and tools. Posses a valid Class C California Driver's License. For new San Diego State University Police Officers, employment is contingent upon successful completion of the hiring process including polygraph, medical and psychological examination, a thorough background investigation including a DOJ fingerprint check and pre-employment drug testing. Proficient with less lethal devices, firearms and other types of deadly or defensive tactics equipment. Able to drive department maintained vehicles on CA highways in high speed and emergency situations.

Application Procedures

To apply for this position, please click on the "Apply Now" button on this page. You must submit your application by clicking on the "Submit" button. Review of applications will begin on Thursday, June 21, 2007, position will remain open until filled. If you need assistance completing your application there are instructions available on line at <http://bfa.sdsu.edu/ps/bulletin.html>. Applicants with disabilities requiring special attention and/or interview arrangements may call (619)594-7099. EM

Equal Employment Opportunity

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