AGENCY:
PART 5. POST FIELD TRAINING MODEL
FIELD TRAINING PROGRAM GUIDE – VOLUME 2
DATE:

Self-Initiated Activity

17.1 COMPETENCY REQUIREMENTS

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In order for POST to review and approve your agency's Field Training Guide, you MUST submit the following electronic files:

- 1) The POST FTP Approval Checklist (Form 2-230)
- 2) Your department's Policy & Procedure Manual
- 3) Your completed Guide (Volumes 1 & 2), including ALL competency requirements covered in Part 5, Sections 1–18.

LIST OF SUBTOPICS

17.1 TYPES OF ACTIVITIES

- 17.1.01 Vehicle Stops
- 17.1.02 Pedestrian Stops
- 17.1.03 Directed Patrol
- 17.1.04 Arrests
- 17.1.05 Other Activities

5. 17 Self-Initiated Activity

SECTION	I 17 SELF-INITIATED AC	TIVITY						
	CHECK ONE ONLY: PHASE 1 PHASE 2 PHASE 3 PHASE 4 PHASE 5							
Trainee	PTO FTO							
17.1	TYPES OF ACTIVITIES							
17.1.01	Vehicle Stops							
	The trainee shall explain the	necessity o	of and demonstrate proficiency	in the perf	ormance of self-init	iated vehicle stops t	o minimally include:	
	A. Investigative stops				B. Traffic enforce	ment		
Reference(s	5):						Case # (If applicable)	Incident #
	Received Instruction		Competency Demonstrat	ted	How	Remedial Training		How
	Signature	Date	Signature	Date	Demonstrated?	Signature	Date	Remediated?
FTO:					Field Perform Role Play			Field Perform Role Play
					Written Test			Written Test
Trainee:					☐ Verbal Test			☐ Verbal Test
Comments	:							
Additional	Information:							
17.1.01	Part A - Reference Agency P	olicies/Pro	cedures, if applicable (600 cha	racters max	kimum)			□ N/A
17.1.01	17.1.01 Part B - Agency Training Details (field will expand automatically)							

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17.1.02	Pedestrian Stops								
	The trainee shall explain the necessity of and demonstrate proficiency in the performance of self-initiated pedestrian stops to minimally include:								
	A. Suspicious persons C. Enforcement of pedestrian related violations								
	B. Consensual encounters					•			
							Case # (If o	ipplicable)	Incident #
Reference(s):						(9)		
	Received Instruction	1	Competency Demonstrat	ted	How	Remedial Training		How	
	Signature	Date	Signature	Date	Demonstrated?	Signature		Date	Remediated?
FTO:					Field Perform Role Play				Field Perform Role Play
					Written Test				Written Test
Trainee:					☐ Verbal Test				☐ Verbal Test
Comments									
Additiona	Information:								
17.1.02	Part A - Reference Agency F	Policies/Pro	ocedures, if applicable (600 cha	racters max	rimum)				□ N/A
					•				
17.1.02	Part B - Agency Training De	tails (field v	vill expand automatically)						
	0,	0	,,,						

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17.1.03	Directed Patrol									
	The trainee shall explain the necessity of and demonstrate proficiency in the performance of self-initiated directed patrol to minimally include:									
	A. Gang area / Gang activities D. Pattern crimes									
	B. DUI enforcement				E. COPS/POP pro	jects, School progra	ms			
	C. Illegal vendors									
Reference(Reference(s): Case # (If applicable)									
	Received Instruction	1	Competency Demonstrat	ted	How	Remedial Training			How	
	Signature	Date	Signature	Date	Demonstrated?	Signature		Date	Remediated?	
FTO:					Field Perform Role Play				Field Perform Role Play	
					Written Test				Written Test	
Trainee:					☐ Verbal Test				☐ Verbal Test	
comments	Comments:									
Additional Information:										
17.1.03	Part A - Reference Agency F	Policies/Pro	cedures, if applicable (600 chai	racters max	kimum)				☐ N/A	
17.1.03	.03 Part B - Agency Training Details (field will expand automatically)									

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17.1.04	Arrests								
	The trainee shall explain the necessity of and demonstrate proficiency in the performance of self-initiated arrests to minimally include:								
	A. Misdemeanors				C. Others (e.g. M	unicipai codes, ioca	ordinances	5)	
	B. Felonies								
Reference(s):						Case # (If o	applicable)	Incident #
	Received Instruction	n _	Competency Demonstra	ted	How	Remed	Remedial Training		How
	Signature	Date	Signature	Date	Demonstrated?	Signature		Date	Remediated?
FTO:					Field Perform Role Play				Field Perform Role Play
					Written Test				Written Test
Trainee:					☐ Verbal Test				☐ Verbal Test
Comments	:								
Additiona	Information:								
17.1.04	Part A - Reference Agency	Policies/Pro	ocedures, if applicable (600 cha	racters max	(imum)				□ N/A
17.1.04	Part B - Agency Training De	tails (field v	vill expand automatically)						

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17.1.05	Other Activities								
	The trainee shall explain the need and demonstrate proficiency in additional self-initiated activities to minimally include:								
	A. Field interview (FI) cards D. Suspicious circumstances								
	B. Bar checks				E. Additional age	ncy-specific activitie	s (listed below if appl	icable)	
	C. Curfew violators								
Reference(5):						Case # (If applicable)	Incident #	
	Received Instruction	1	Competency Demonstrat	ted	How	Remedia	al Training	How	
	Signature	Date	Signature	Date	Demonstrated?	Signature	Date	Remediated?	
FTO:					Field Perform Role Play			Field Perform Role Play	
Trainee:					Written Test			Written Test	
Comments					☐ Verbal Test			☐ Verbal Test	
Confinents.									
Additional	Additional Information:								
17.1.05	Part A - Reference Agency F	Policies/Pro	cedures, if applicable (600 chai	racters max	kimum)			□ N/A	
17.1.05	17.1.05 Part B - Agency Training Details (field will expand automatically)								

See next page for Attestation

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Part 5 - Section 17: Self-Initiated Activity

ATTESTATION FOR SECTION 17

TO ENTER YOUR ELECTRONIC SIGNATURE:

- Export your file as a PDF. (Go to File > Export > Create PDF/XPS Document)
- Click on "Fill & sign" > Click on "Sign" icon at top of page > Click on "Add signature"
- Click on the "Image" icon > Click "Select image" > Locate your signature file > Click "Apply" to place your signature.
- Enter your full name next to your signature.

YOUR ELECTRONIC SIGNATURES VERIFY that the Field Training Officer (FTO) and Trainee attest to the following:

- 1. The FTO(s) provided all instruction, training, and related feedback/comments to the Trainee in accordance with the agency's training requirements for this portion of the Field Training Program.
- 2. The Trainee demonstrated all competencies required for this portion of the Field Training Program.
- 3. If remedial training was performed, the results were reviewed by the appropriate FTO(s) and accepted by the Trainee.
- 4. The final evaluation of the Trainee's performance for this portion of the Field Training Program were approved by the FTO(s) and accepted by the Trainee.

Primary Field Training Officer:	<u> </u>	Print Full Name:
Trainee:	<	Print Full Name:

IMPORTANT: After signing the Attestation, the file will be "locked" and **CANNOT BE MODIFIED**. If you need to make changes, both signatures must be removed and re-entered after the final revisions have been made.

To remove the electronic signature: Click on the signature > Click on the trash icon.

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See the following pages for Instructions to Administrators and FTOs

5. 17 Self-Initiated Activity

How to Complete Part 5 (Sections 1–18)

INSTRUCTIONS TO ADMINISTRATORS

VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5. Each section is provided as a separate file on the POST website (https://www.post.ca.gov/field-training--police-training.aspx). Prior to submitting your FTP Guide to POST for review, you must complete all 18 sections and include them as part of your Guide.

- 1. Set up: Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your agency-specific entries.
- 2. **Front cover** (optional): To keep a hard copy of Volume 2 for internal use, you can add your agency name and date to the front cover.
- 3. For each section (1–18):
 - a. Open the applicable file and add your agency name and date to the header on page 1. (DO NOT change any other headers or footers or alter any other sections of the file.)
 - b. Below each table:
 - Part A: Enter applicable references from your agency's Policies & Procedure Manual.
 - Part B: Enter your agency's training details.
- 4. **After completing ALL sections (1–18),** you MUST submit the following materials via flash drive, CD, or DVD to POST for review and approval (do not send printed copies):
 - 1) Your completed FTP Guide
 - 2) FTP Approval Checklist (POST Form 2-230)

 NOTE: Guides submitted without this form will NOT be reviewed.
 - 3) Your Department's Policy & Procedure Manual
- 5. MAIL YOUR ELECTRONIC MEDIA TO:

Commission on POST 860 Stillwater Road, Suite 100 West Sacramento, CA 95605 Attn: Basic Training Bureau (BTB)

6. All applicants shall be notified in writing within **30** working days regarding the completeness of the package and application. A decision for approval shall be reached within **45** working days from the date the completed application is received.

See next page for Instructions to Field Training Officers

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How to Complete Part 5 (Sections 1–18)

INSTRUCTIONS TO FIELD TRAINING OFFICERS (FTOs)

VOLUME 2 OF THE FIELD TRAINING GUIDE CONSISTS OF 18 SECTIONS WHICH MAKE UP PART 5. Each section has been customized by your agency administrator(s) to include references to policies and procedures and training details to meet your agency's Field Training Program requirements. Each file is provided as a separate file. For each section (1–18), complete all tables for each topic.

- 1. **Set up:** Keep an unchanged copy of each section file as a master for reference. Make a copy of the file to use for your training sessions.
- 2. Tracking your training sessions:
 - a. Upon completing each competency, enter the FTO and trainee names and dates, and how the competency was demonstrated, into the applicable tables.
 - b. Enter any note-worthy comments related to the trainee's performance.
- 3. If trainee requires remedial training:
 - c. Enter the FTO and trainee names and dates, and how the competency was remediated, to show that each competency was completed.
 - d. Enter any additional note-worthy comments related to the trainee's performance.
- 4. **Attestation:** After all competencies have been performed, including any remedial training, the primary FTO and Trainee MUST enter their electronic signatures on the Attestation page (see instructions) to verify that the Trainee has completed this portion of the Field Training Program.

End Section

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