



**Personal Information**

San Diego State University Police will use the following information for certification and contact purposes. Please fill out all information correctly and include your signature where requested. Please list your legal name on the first line as identified on your Red ID.

|                                                                              |                                   |
|------------------------------------------------------------------------------|-----------------------------------|
| Your Name: Last Name, First Name, Middle Name                                |                                   |
| Other names, including maiden and nicknames, you have used or been known by: |                                   |
| Address where you reside: Number, Street, City, State, Zip                   |                                   |
| Mailing address (if different): Number, Street, City, State, Zip             |                                   |
| Telephone Numbers: Residence, Business, Other (cell)                         |                                   |
| SDSU Student Email:                                                          | RED ID Number:                    |
| Expected Graduation Date:                                                    | Number of Units Currently Taking: |
| Date of Birth (mm/dd/yyyy)                                                   | Social Security Number:           |
| Driver's License Number:                                                     | State:                            |

### **Experience and Employment**

Beginning with your most current employment, list ALL JOBS you have had, including part-time, temporary, and voluntary positions, in the last five years. If you have had military experience, including reserve duty, include your military base, assignments, or unit of assignment in the "Employer & Address" boxes. You may reprint this page if more space is needed.

|                                                                                                       |                       |                                                                                               |
|-------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------|
| Dates of Employment<br>(mm/yyyy)<br>From:<br>To:                                                      | Employer:<br>Address: | Supervisor:<br>Phone Number:                                                                  |
| <input type="radio"/> Full-time<br><input type="radio"/> Part-time<br><input type="radio"/> Voluntary | Title:<br>Duties:     | May we contact your employer?<br><input type="radio"/> Yes <input type="radio"/> No (explain) |
| Reason for leaving?                                                                                   |                       |                                                                                               |

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|-------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------|
| Dates of Employment<br>(mm/yyyy)<br>From:<br>To:                                                      | Employer:<br>Address: | Supervisor:<br>Phone Number:                                                                  |
| <input type="radio"/> Full-time<br><input type="radio"/> Part-time<br><input type="radio"/> Voluntary | Title:<br>Duties:     | May we contact your employer?<br><input type="radio"/> Yes <input type="radio"/> No (explain) |
| Reason for leaving?                                                                                   |                       |                                                                                               |

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|-------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------|
| Dates of Employment<br>(mm/yyyy)<br>From:<br>To:                                                      | Employer:<br>Address: | Supervisor:<br>Phone Number:                                                                  |
| <input type="radio"/> Full-time<br><input type="radio"/> Part-time<br><input type="radio"/> Voluntary | Title:<br>Duties:     | May we contact your employer?<br><input type="radio"/> Yes <input type="radio"/> No (explain) |
| Reason for leaving?                                                                                   |                       |                                                                                               |

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|-------------------------------------------------------------------------------------------------------|-----------------------|-----------------------------------------------------------------------------------------------|
| Dates of Employment<br>(mm/yyyy)<br>From:<br>To:                                                      | Employer:<br>Address: | Supervisor:<br>Phone Number:                                                                  |
| <input type="radio"/> Full-time<br><input type="radio"/> Part-time<br><input type="radio"/> Voluntary | Title:<br>Duties:     | May we contact your employer?<br><input type="radio"/> Yes <input type="radio"/> No (explain) |
| Reason for leaving?                                                                                   |                       |                                                                                               |

If you have had no prior employment, please explain:

### **Professional References**

Please list up to four references whom we may contact for future information.

|                          |
|--------------------------|
| Name:                    |
| Employer/Position/Title: |
| Telephone number:        |
| Email:                   |

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| Name:                    |
| Employer/Position/Title: |
| Telephone number:        |
| Email:                   |

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| Name:                    |
| Employer/Position/Title: |
| Telephone number:        |
| Email:                   |

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| Name:                    |
| Employer/Position/Title: |
| Telephone number:        |
| Email:                   |



## San Diego State University Police Department Community Service Officer Supplemental

PLEASE COMPLETE THIS SUPPLEMENTAL APPLICATION IN ADDITION TO THE GENERAL STUDENT WORKER APPLICATION FOR UPD. ANSWER ALL QUESTIONS THOROUGHLY AND HONESTLY. ONCE FINISHED, SUBMIT BOTH FULLY COMPLETED APPLICATIONS AND A COPY OF YOUR CLASS SCHEDULE VIA EMAIL TO [CSO@SDSU.EDU](mailto:CSO@SDSU.EDU). INCOMPLETE OR ILLEGIBLE RESPONSES MAY DELAY THE REVIEW OF YOUR APPLICATION.

Community Service Officer Pay Range: \$19 - \$21 per hour; hours are based around your class schedule, with a max of 20 hours per week. SDSU Police Department provides the unique opportunity to learn about the functions and actions of a police department in consideration and in partnership with the community it serves. CSOs gain access to professional training in all shift work through an established phase training program led by CSO FTOs, which covers all shift responsibilities. CSOs have access to voluntary law enforcement training through our CSO Academy.

The primary duty of the CSO is to observe and report suspicious activities or incidents to the University Police Department using police radios in the proper protocols for reporting criminal behavior. CSOs act as a force multiplier and extension of the University Police Department in ensuring the safety of those who study, work, and visit SDSU. CSOs serve the campus community and engage in community policing efforts, strengthening the tie between UPD and the campus community. CSOs participate in departmental training, such as implicit bias and procedural justice training, and understand the mission of providing fair and equitable services to everyone. CSOs patrol the campus on foot, perform traffic control, unlock campus facilities, support police and professional staff, and assist in building evacuations and other tasks during emergency operations.

### **Qualifications**

**Eligibility:** Must be a current SDSU student, carrying 6 units of coursework with a 2.0 GPA or above.

**Experience:** Knowledge of the campus community, campus buildings, and parking areas. Customer Service experience or the ability to communicate well within a diverse organization and workplace.

**Abilities:** Maintain a courteous, helpful, and positive attitude, even in stressful situations requiring de-escalation. Must work rotating shifts, late hours, and weekends while following policies and exercising sound judgment.

**Required:** Valid California Driver's license. Pass a background investigation.

### **Short Answer Questions**

The San Diego State University Police Department will use these questions to get to know you better. Please answer to the best of your ability, ensuring ALL parts of the questions are answered. Responses should be in essay format and must be legible. You may use extra paper if needed.

**What is your Major / Minor, and what are your future aspirations (career goal, higher education, etc)?**

**Why do you want to be a Community Service Officer for the San Diego State University Police Department?**

Which one of Chief Gregory L. Murphy's Six E's do you feel is the most important, and why?



**CERTIFICATION OF APPLICANT**

I hereby certify that I have personally completed this application and that all information provided is true, accurate, and complete to the best of my knowledge. I understand that any deliberate misstatements, omissions, or falsifications may result in the disqualification or dismissal of my application.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_